

## Safer Policy & Performance Board Priority Based Report

**Reporting Period:** Quarter 3 – 1<sup>st</sup> October 2014 – 31<sup>st</sup> December 2014

### 1.0 Introduction

This report provides an overview of issues and progress against key service area objectives and milestones and performance targets during the third quarter of 2014/15; for service areas within the remit of the Safer Policy and Performance Board.

The report has been structured by the following key priorities for Safer PPB, as identified in the Directorate and Corporate Plans:

- Community Safety
- Safeguarding and Dignity (including Consumer Protection and Substance Misuse)
- Domestic Violence
- Drugs & Alcohol
- Environmental Health
- Risk & Emergency Planning

The way in which the Red, Amber and Green, (RAG), symbols have been used to reflect progress to date is explained in Appendix 2 at the end of this report.

### 2.0 Key Developments

There have been a number of developments within the Directorate during the third quarter which include:

#### **PREVENTION AND ASSESSMENT**

##### **Making Safeguarding Personal**

Making Safeguarding Personal (MSP) has prompted a whole system review in the context of safeguarding adults. Significant development work has been undertaken to embed the MSP principles into future day to day practice. This development work focuses on developing effective communication with adults at risk to fully understand what they wish to achieve when the safeguarding process is invoked. It also considers the best approach to recording whether these desired outcomes have been realised, the experience or journey for those people and also considers alternative, previously untried personalised approaches to supporting people to a resolution of their circumstances.

Achievements:

- Reports to Halton Safeguarding Adults Board (HSAB) re involvement in the Project and challenges highlighted – full support and commitment from the Board
- MSP Steering group and Practitioners group (champions) developed to take approach forward, to consider how to embed within day to day practice and evaluation process
- Inter-Agency Policy reviewed and re-designed, including specific reference to MSP; Annual report includes approach via MSP. Procedures have been re-designed, including guidance to support staff in new approach.

- Electronic recording system reviewed and re-designed by MSP Practitioner group to support the change to person-centred practice, capturing outcomes during the adults at risk journey through the safeguarding process and also including a series of questions to record the person's experience to identify what difference has been made.
- Evidence of personalised tools being used within the safeguarding process to support the adult at risk to be involved in resolving their own circumstances ie. 'What's working, what's not working' tool. Re-design of electronic recording system will signpost/link staff to these tools.
- Care Concerns model implemented to ensure that referrals meet the safeguarding adults thresholds-ongoing

## **COMMUNITY & ENVIRONMENT**

### **Community Safety**

During October, November and December, Halton saw a 2.7% reduction in Anti-social behaviour (ASB) when compared to the same period in 2013.

Operation Treacle (October Mischief Planning) and RESPECT weeks of action were delivered during the busy period of Mischief Night and Halloween in October. During this period we saw:

- 53% decrease in bonfire clearances.
- Over 90 ASB dispersals were issued over the period, primarily in the Palacefields and Murdishaw area to combat the problem of youth ASB.
- 55% decrease in deliberate fires for 2014.
- 49% increase in ASB during Mischief Night (30<sup>th</sup> October) and Halloween (31<sup>st</sup> October). Criminal Damage has also increased by 4%.

\*Mischief Night falls on a Friday in 2015\*.

During October the Government introduced new ASB legislation, which includes community trigger, Criminal Behaviour Orders, Public Space Protection Orders, Closure Notice/Orders and Dispersals). During this period total crime went down by 5%.

## **COMMISSIONING & COMPLEX CARE**

There are no key developments to report for Commissioning and Complex Care.

### **PUBLIC HEALTH**

There are no key developments to report for Public Health.

## **POLICY, PLANNING & TRANSPORTATION**

There are no key developments for Policy, Planning and Transportation.

### **3.0 Emerging Issues**

#### **PUBLIC HEALTH**

There are no emerging issues to report for Public Health.

#### **PREVENTION AND ASSESSMENT**

There are no emerging issues to report for Prevention and Assessment.

#### **COMMISSIONING & COMPLEX CARE**

There are no emerging issues to report for Commissioning and Complex Care.

#### **COMMUNITY & ENVIRONMENT**

There are no emerging issues to report for Community and Environment.

#### **POLICY, PLANNING & TRANSPORTATION**

There are no emerging issues to report for Policy, Planning & Transportation.

### **4.0 Risk Control Measures**

Risk control forms an integral part of the Council's Business Planning and performance monitoring arrangements. As such Directorate Risk Registers were updated in tandem with the development of the suite of 2014 – 15 Directorate Business Plans.

Progress concerning the implementation of all Directorate high-risk mitigation measures was reported in Quarter 2 and Risk Registers are currently being reviewed for 2015 – 16 in tandem with the development of next year's Directorate Business Plans.

### **5.0 Progress against high priority equality actions**

Equality issues continue to form a routine element of the Council's business planning and operational decision making processes. Additionally the Council must have evidence to demonstrate compliance with the Public Sector Equality Duty (PSED) which came into force in April 2011.


There have been no high priority equality actions identified in the quarter.

## 6.0 Performance Overview

The following information provides a synopsis of progress for both milestones and performance indicators across the key priorities that have been identified for Safer PPB, as stated in the Directorate and Corporate Plans.

### COMMISSIONING AND COMPLEX CARE

#### Key objectives and milestones

Ref	Milestones	Q3 Progress
CCC1	Conduct a review of Domestic Violence Services to ensure services continue to meet the needs of Halton residents	

#### Supporting Commentary

##### CCC1 Domestic Violence

This has now been completed with the commencement of the new Halton Domestic Abuse service on 1st July 2014.

##### Key Performance Indicators



None applicable to Safer Halton priorities

### PREVENTION AND ASSESSMENT

#### Key objectives and milestones

None applicable to Safer Halton priorities.

#### Key Performance Indicators

Ref	Description	Actual 2013/14	Target 2014/15	Quarter 3	Current Progress	Direction of Travel
<u>PA 3</u>	Percentage of VAA Assessments completed within 28 days (Previously PCS15) (Previously PA5 [12/13], PA8 [11/12])	87.69%	85%	87.2%		

#### Supporting Commentary

##### PA 3 Percentage of VAA Assessments completed within 28 days









We are on track to meet this target.

### COMMUNITY AND ENVIRONMENT

#### Key objectives and milestones

None applicable to Safer Halton priorities.

## Key Performance Indicators

Ref	Description	Actual 2013/14	Target 2014/15	Quarter 3	Current Progress	Direction of Travel
<b><u>CE LI 13</u></b>	Residual household waste per household	624 Kgs	650 kgs	395 Kgs		
<b><u>CE LI 14</u></b>	Household waste recycled and composted	38.53%	40%	49%		
<b><u>CE LI 16</u></b>	Municipal waste land filled	57.17%	60%	11%		
<b><u>CE LI 18</u></b>	Improved Local Biodiversity – Active Management of Local Sites	50.94%	54%	56%		

### Supporting Commentary

**CE LI 13 Residual household waste per household:** This is a cumulative figure however, performance in Q3 is lower than the corresponding period from last year (463 kgs) and indications are that this target will be met.


**CE LI 14 Household waste recycled and composted:** This is an estimated figure but performance in Q3 is higher than the corresponding period from last year (39% kgs) and indications are that this target will be met.

**CE LI 16 Municipal waste land filled:** This is a cumulative figure and will change however, as a result of the introduction of new contractual arrangements for the treatment and subsequent diversion of waste from landfill, as reported in Q1, this target will be significantly exceeded.

**CE LI 18 Improved Local Biodiversity – Active Management of Local Sites:** More sites have been actively managed in recent times and the score of 56% was published in Q3.

## PUBLIC HEALTH

### Key objectives and milestones

Ref	Milestones	Q3 Progress
<b>PH04</b>	Implement the alcohol harm reduction plan working with a range of providers including schools, focusing on preventive interventions and behaviour change to target the following vulnerable groups – pregnant women, women with babies and young people under 16 years. <b>March 2015</b>	

## Supporting Commentary

### PH 04 Alcohol Harm Reduction

Good progress has been made in implementing the alcohol HWB action plan. As part of the alcohol strategy development work a refreshed action plan for 2014-15 has been developed and signed up to by all partners.

Work on preventative activities continues within Halton.

- An education campaign around alcohol and pregnancy is currently being developed.
- Halton midwives, health visitors & early years staff have been trained in alcohol Information and Brief Advice (alcohol IBA).
- Halton schools & college have been provided with alcohol awareness education sessions.
- The VRMZ mobile outreach bus and street based teams engage young people in hotspot areas 6 days a week and provide information, advice and guidance on alcohol to children and young people.

Staff working with Children and Young People (CYP) trained in alcohol Information and Brief Advice (alcohol IBA).

### Key Performance Indicators

Ref	Description	Actual 2013/14	Target 2014/15	Quarter 3	Current Progress	Direction of Travel
PH LI 004 (SCS HH 1)	Admissions which are wholly attributable to alcohol AAF=1, rate per 100,000 population	947.5 (2013/14)	1,038	Data unavailable	?	N/A

### PH LI 04 Alcohol admissions:

Data for 2014/15 is not available until later this year.

## POLICY, PLANNING & TRANSPORTATION

### Key objectives and milestones

None applicable under Safer Halton priorities.

### Key Performance Indicators

None applicable under Safer Halton priorities.

## **APPENDIX 1 – Financial Statements**

## COMMISSIONING & COMPLEX CARE DEPARTMENT

### Revenue Budget as at 31<sup>st</sup> December 2014

	Annual Budget	Budget To Date	Actual To Date	Variance To Date (overspend)
	£'000	£'000	£'000	£'000
<b>Expenditure</b>				
Employees	7,434	5,356	5,278	78
Premises	304	206	202	4
Supplies & Services	1,922	1,494	1,499	(5)
Carers Breaks	423	353	353	0
Transport	200	153	153	0
Contracts & SLAs	160	100	91	9
Payments To Providers	3,816	2,216	2,216	0
Emergency Duty Team	103	26	18	8
Other Agency Costs	795	484	488	(4)
<b>Total Expenditure</b>	<b>15,157</b>	<b>10,388</b>	<b>10,298</b>	<b>90</b>
<b>Income</b>				
Sales & Rents Income	-284	-242	-277	35
Fees & Charges	-173	-148	-112	(36)
CCG Contribution To Service	-840	-553	-526	(27)
Reimbursements & Grant Income	-662	-497	-487	(10)
Transfer From Reserves	-948	-948	-948	0
<b>Total Income</b>	<b>-2,907</b>	<b>-2,388</b>	<b>-2,350</b>	<b>(38)</b>
<b>Net Operational Expenditure</b>	<b>12,250</b>	<b>8,000</b>	<b>7,948</b>	<b>52</b>
<b>Recharges</b>				
Premises Support	192	151	151	0
Transport	436	274	274	0
Central Support Services	1,685	1,245	1,245	0
Asset Charges	76	0	0	0
Internal Recharge Income	-1,685	-1,597	-1,597	0
<b>Net Total Recharges</b>	<b>704</b>	<b>73</b>	<b>73</b>	<b>0</b>
<b>Net Departmental Total</b>	<b>12,954</b>	<b>8,073</b>	<b>8,021</b>	<b>52</b>

### Comments on the above figures:

Net operational expenditure is £52,000 below budget profile at the end of the third quarter of the financial year.

Employee costs are currently £78,000 below budget profile. This results from savings made on vacant posts, specifically in relation to Mental Health and Day Services. The majority of these posts have now either been filled, or are in the process of being recruited to. It is therefore not anticipated



that the current spend below budget profile will continue at this level for the remainder of the financial year, and will not impact significantly on the 2015/16 budget year.

Income is below target to date. There is an anticipated shortfall on Fees & Charges income due to the temporary closure and refurbishment of a homeless facility. Additionally, income received from the Clinical Commissioning Group is projected to be below target. This income relates to Continuing Health Care funded packages within Day Services and the Supported Housing Network. The income received is dependent on the nature of service user's care packages, and is out of the direct control of the service. This shortfall is partly offset by an over-achievement of trading income from Day Services ventures, which is reflected in income above target to date of £35,000 for Sales and Rents. This trend is anticipated to continue for the remainder of the financial year.

At this stage in the financial year, it is anticipated that a balanced budget overall will be achieved for the year. Whilst income is projected below target, this will be offset by in-year savings in other areas, principally savings on staff turnover above the set target.

### **Capital Projects as at 31<sup>st</sup> December 2014**

	2014-15 Capital Allocation £'000	Allocation To Date £'000	Actual Spend To Date £'000	Total Allocation Remaining £'000
ALD Bungalows	100	0	0	100
Lifeline Telecare Upgrade	100	0	0	100
Halton Carer's Centre Refurbishment	50	16	16	34
Section 256 Grant	55	0	0	55
Community Capacity Grant	166	0	0	166
<b>Total</b>	<b>471</b>	<b>16</b>	<b>16</b>	<b>455</b>

## **PREVENTION & ASSESSMENT DEPARTMENT**

### **Revenue Budget as at 31st December 2014**

	Annual Budget	Budget To Date	Actual To Date	Variance To Date (underspend)
	£'000	£'000	£'000	£'000
<b>Expenditure</b>				
Employees	6,510	4,735	4,644	91
Other Premises	63	31	27	4
Supplies & Services	935	245	247	(2)
Aids & Adaptations	113	90	109	(19)
Transport	8	6	9	(3)
Food Provision	28	20	22	(2)
Other Agency	23	16	15	1
	962	77	77	0
<b>Transfer to Reserves</b>				
Contribution to Complex Care Pool	17,971	9,330	9,326	4
	<b>26,613</b>	<b>14,550</b>	<b>14,476</b>	<b>74</b>
<b>Total Expenditure</b>				
<b>Income</b>				
Other Fees & Charges	-232	-155	-174	19
Reimbursements & Grant Income	-898	-112	-122	10
Transfer from Reserves	-2,485	-2,485	-2,485	0
Capital Salaries	-39	0	0	0
Government Grant Income	-155	-137	-137	0
CCG Contribution to Service	-597	-504	-507	3
	<b>-4,406</b>	<b>-3,393</b>	<b>-3,425</b>	<b>32</b>
<b>Total Income</b>				
<b>Net Operational Expenditure</b>	<b>22,207</b>	<b>11,157</b>	<b>11,051</b>	<b>106</b>
<b>Recharges</b>				
Premises Support	221	166	166	0
Asset Charges	210	0	0	0
Central Support Services	1,980	1,412	1,412	0
Internal Recharge Income	-419	-307	-307	0
Transport Recharges	50	34	38	(4)
<b>Net Total Recharges</b>	<b>2,042</b>	<b>1,305</b>	<b>1,309</b>	<b>(4)</b>
	<b>24,249</b>	<b>12,462</b>	<b>12,360</b>	<b>102</b>
<b>Net Departmental Total</b>				

### **Comments on the above figures:**

In overall terms, the Net Operational Expenditure for the third quarter of the financial year is £98,000 under budget profile excluding the Complex Care Pool.

Employee costs are currently showing £91,000 under budget profile. This is due to savings being made on vacancies within the department, in particular Care Management. Some of these vacancies have been advertised and have been or are expected to be filled in the coming months. However if not appointed to, the current underspend will continue to increase beyond this level.

Expenditure on Aids and Adaptations is £19,000 over budget profile in the third quarter. Aids and Adaptations continue to be a pressure area as more people are supported within their own homes.

Overall income has for the third quarter, over achieved by £32,000. Lifeline income is £17,000 higher than anticipated at budget setting time; however this is offset by an increase in transport recharges of £4,000 for diesel, vehicle repairs, tyres and casual hire. This trend is expected to continue for rest of the financial year.

A detailed analysis of the Complex Care Pool is shown below:

## **COMPLEX CARE POOL**

### **Revenue Budget as at 31<sup>st</sup> December 2014**

	Annual Budget	Budget To Date	Actual To Date	Variance To Date (overspend)
	£'000	£'000	£'000	£'000
<b>Expenditure</b>				
Intermediate Care Services	3,691	2,245	2,234	11
End of Life	192	171	171	0
CHC Assessment Team	255	255	255	0
Sub Acute	1,788	1,311	1,302	9
Joint Equipment Store	532	312	320	(8)
Intermediate Care Beds	596	403	400	3
Adult Care:				
Residential & Nursing Care	20,198	13,022	12,972	50
Domiciliary & Supported Living	9,910	7,726	7,686	40
Direct Payments	3,293	2,745	2,950	(205)
Day Care	457	309	297	12
<b>Total Expenditure</b>	<b>40,912</b>	<b>28,499</b>	<b>28,587</b>	<b>(88)</b>
<b>Income</b>				
Residential & Nursing Income	-4,920	-3,939	-4,017	78
Community Care Income	-1,552	-999	-1,021	22
Direct Payments Income	-189	-150	-142	(8)
Other Income	-485	-485	-485	0
CCG Contribution to Pool	-12,784	-12,841	-12,841	0
Reablement & Section 256 Income	-3,011	-755	-755	0
<b>Total Income</b>	<b>-22,941</b>	<b>-19,169</b>	<b>-19,261</b>	<b>92</b>
<b>Net Divisional Expenditure</b>	<b>17,971</b>	<b>9,330</b>	<b>9,326</b>	<b>4</b>

### **Comments on the above figures:**

The overall net expenditure budget is £4,000 under budget profile at the end of the third quarter.

The number of clients in receipt of residential & nursing social care from April this year has increased by 1%. The number of clients in receipt of domiciliary social care (including supported living) from April this year has decreased by 1%, this is due in part, to 38 clients moving to Direct Payments. This was a one off transfer and all of the clients have now transferred.

The number of clients in receipt of a Direct Payment has substantially increased this year and this is due in part to the renegotiation of the Domiciliary Care contracts. Clients who were receiving a commissioned domiciliary care package have now opted to take a Direct Payment and new clients who have never received a package of care, but now have the choice are now also opting to take a Direct Payment than receive the traditional package of care commissioned by the council.

Due to expenditure by nature, being volatile and fluctuating throughout the year depending on the number and value of new packages being approved and existing packages ceasing, trends of expenditure and income will be scrutinised in detail throughout the next quarter of the year to ensure a balanced budget is achieved at year-end and in order to identify pressures that may affect the budget in the short to medium term.

The budgets across health and social care have been realigned to reflect the demand for services this financial year.

### **Capital Projects as at 31<sup>st</sup> December 2014**

	2014-15 Capital Allocation £'000	Allocation To Date £'000	Actual Spend To Date £'000	Total Allocation Remaining £'000
Disabled Facilities Grant	500	375	247	253
Energy Promotion	12	6	6	6
Stair lifts (Adaptations Initiative)	250	188	180	70
RSL Adaptations (Joint Funding)	200	150	133	67
<b>Total</b>	<b>962</b>	<b>719</b>	<b>566</b>	<b>396</b>

**COMMUNITY & ENVIRONMENT DEPARTMENT**

**Revenue Budget as at 31 December 2014**

	Annual Budget £'000	Budget To Date £'000	Actual To Date £'000	Variance To Date (overspend) £'000
<b><u>Expenditure</u></b>				
Employees	12,496	9,178	9,202	(24)
Other Premises	1,418	925	861	64
Supplies & Services	1,665	1,154	1,104	50
Book Fund	192	158	156	2
Promotional	9	13	9	4
Other Hired Services	1,259	887	877	10
Food Provisions	681	493	482	11
School Meals Food	1,914	1,225	1,195	30
Transport	55	41	18	23
Other Agency Costs	652	43	33	10
Waste Disposal Contracts	5,012	2,782	2,817	(35)
Leisure Management Contract	1,467	991	1,059	(68)
Grants To Voluntary Organisations	333	265	260	5
Grant To Norton Priory	222	222	224	(2)
Rolling Projects	154	0	0	0
Capital Financing	13	0	0	0
<b>Total Spending</b>	<b>27,542</b>	<b>18,377</b>	<b>18,297</b>	<b>80</b>
<b><u>Income</u></b>				
Sales Income	-2,197	-1,552	-1,444	(108)
School Meals Sales	-2,049	-1,234	-1,274	40
Fees & Charges Income	-2,743	-1,948	-1,845	(103)
Rents Income	-187	-195	-203	8
Government Grant Income	-35	-16	-16	0
Reimbursements & Other Grant Income	-516	-346	-359	13
Schools SLA Income	-82	-81	-85	4
Internal Fees Income	-121	-72	-79	7
School Meals Other Income	-2,935	-397	-460	63
Meals On Wheels	-192	-138	-129	(9)
Catering Fees	-225	-125	-69	(56)
Capital Salaries	-53	-29	-27	(2)
Transfers From Reserves	-285	-285	-285	0
<b>Total Income</b>	<b>-11,620</b>	<b>-6,418</b>	<b>-6,275</b>	<b>(143)</b>
<b>Net Controllable Expenditure</b>	<b>15,922</b>	<b>11,959</b>	<b>12,022</b>	<b>(63)</b>
<b><u>Recharges</u></b>				
Premises Support	2,048	1,547	1,548	(1)
Transport Recharges	2,393	1,349	1,379	(30)
Departmental Support Services	9	0	0	0
Central Support Services	3,149	2,381	2,382	(1)
Asset Charges	3,197	0	0	0
HBC Support Costs Income	-357	-357	-357	0
<b>Net Total Recharges</b>	<b>10,439</b>	<b>4,920</b>	<b>4,952</b>	<b>(32)</b>
<b>Net Departmental Total</b>	<b>26,361</b>	<b>16,879</b>	<b>16,974</b>	<b>(95)</b>

### **Comments on the above figures:**

The net budget is £95,000 over budget profile at the end of the third quarter of 2014/15.

At the third quarter of the year employee's expenditure is over budget profile by £ 24,000. Spending on agency staffing in open spaces and waste management continues however the rate has fallen during quarter three as vacancies begin to be filled and efficiency measures such as the apprenticeship scheme take hold. The other main driver for the overspend is the savings targets including premium pay of £42,300.

Other premises and supplies & services expenditures are collectively currently £ 114,000 under budget at the end of quarter three. The main reasons for this are underspending on some equipment and utilities budgets and Open Space landscaping. Where possible, some of these budgets will be investigated for adjustment to offset underachieving income targets mentioned below.

Waste Disposal Contracts are expected to overspend by year-end. In recent years Halton has successfully increased the amount of waste recycled however this now results in a recycling bonus payment at the end of the financial year. It is assumed that this payment will be approximately £100,000 which is similar to 2013/14 as recycling levels are also similar. The department will strive to ensure the additional costs are met within its overall budget if possible, if not, underspends within the Directorate will have to be used to ensure an overall balanced budget is achieved.

Sales, fees & charges and catering fees across the Department continue to struggle against budget. The social club in the stadium has now closed and due to the opening of Pure Gym, membership to the Stadium fitness gym has declined, adding to previous year's decreases. The main areas struggling are catering sales, stadium bars, open spaces non contracted works, bulky waste charges, playing fields and some lettings for community centres. As mentioned above, in order to alleviate underachieving income, any underspending budgets on expenditure could be adjusted to offset income targets.

### **Capital Projects as at 31<sup>st</sup> December 2014**

	2014-15 Capital Allocation £'000	Allocation To Date £'000	Actual Spend To Date £'000	Total Allocation Remaining £'000
Stadium Minor Works	80	75	77	3
Widnes Recreation Site	2,792	1,258	1,125	1,667
Children's Playground Equipment	79	15	4	75
Upton Improvements	63	47	49	14
Norton Priory	339	12	12	327
Crow Wood Play Area	13	0	0	13
Runcorn Hill Park	311	233	233	78
Runcorn Cemetery Extension	9	0	0	9
Cremators Widnes Crematorium	396	297	264	132
Open Spaces Schemes	189	142	138	51
Playground Third Party Funding	340	17	17	323
Litter Bins	20	0	0	20
<b>Total</b>	<b>4,631</b>	<b>2,096</b>	<b>1,919</b>	<b>2,712</b>

## **PUBLIC HEALTH DEPARTMENT**

### **Revenue Budget as at 31<sup>st</sup> December 2014**

	Annual Budget	Budget To Date	Actual To Date	Variance To Date (underspend)
	£'000	£'000	£'000	£'000
<b>Expenditure</b>				
Employees	2,331	1,559	1,494	65
Supplies & Services	223	107	98	9
Other Agency	20	20	17	3
	5,003	3,239	3,237	2
<b>Contracts &amp; SLA's</b>				
	5	1	0	1
<b>Transport</b>				
Transfer to Reserves	707	0	0	0
<b>Total Expenditure</b>	<b>8,289</b>	<b>4,926</b>	<b>4,846</b>	<b>80</b>
<b>Income</b>				
Other Fees & Charges	-59	-45	-39	(6)
Sales Income	-26	-25	-18	(7)
Reimbursements & Grant Income	-3	0	0	0
Government Grant	-8,749	-4,374	-4,374	0
Transfer from Reserves	-200	0	0	0
<b>Total Income</b>	<b>-9,037</b>	<b>-4,444</b>	<b>-4,431</b>	<b>(13)</b>
<b>Net Operational Expenditure</b>	<b>-748</b>	<b>482</b>	<b>415</b>	<b>67</b>
<b>Recharges</b>				
Premises Support	50	37	38	(1)
Central Support Services	2,135	2,018	2,020	(2)
Transport Recharges	25	18	15	3
<b>Net Total Recharges</b>	<b>2,210</b>	<b>2,073</b>	<b>2,073</b>	<b>0</b>
<b>Net Departmental Total</b>	<b>1,462</b>	<b>2,555</b>	<b>2,488</b>	<b>67</b>

### **Comments on the above figures:**

In overall terms, the Net Operational Expenditure for the third quarter of the financial year is £67,000 under budget profile.

Employee costs are currently £65,000 under budget profile. This is due to savings being made on vacancies within the department. Some of the vacant posts, specifically in relation to trading standards have now been filled. If vacancies remain unfilled, the current underspend will increase beyond this level by the end of the financial year.

In October 2014, The Health Improvement Team transferred from Bridgewater Community Healthcare to Halton Borough Council. This part of the Bridgewater Community Healthcare contract amounted to £1,568,000 per annum. Therefore the Contracts & SLA's budget has reduced and

the Employee, Supplies & Services, Transport budgets have increased accordingly for the remainder of the financial year.



## **POLICY, PLANNING & TRANSPORTATION**

### **Revenue Budget as at 31<sup>st</sup> December 2014**

	Annual Budget	Budget To Date	Actual To Date	Variance To Date (overspend)
	£'000	£'000	£'000	£'000
<b>Expenditure</b>				
Employees	4,810	3,636	3,661	(25)
Other Premises	200	67	65	2
Hired & Contracted Services	433	289	283	6
Supplies & Services	314	203	206	(3)
Street Lighting	1,914	1,091	1,081	10
Highways Maintenance	2,383	2,049	2,038	11
Bridges	96	48	38	10
Fleet Transport	1,385	891	889	2
Lease Car Contracts	516	467	467	0
Bus Support – Halton Hopper Tickets	177	177	177	0
Bus Support	541	367	367	0
Out of Borough Transport	51	24	24	0
Contribution to Reserves	163	163	163	0
Finance Charges	406	238	238	0
Grants to Voluntary Organisations	68	68	68	0
NRA Levy	58	44	44	0
<b>Total Expenditure</b>	<b>13,515</b>	<b>9,822</b>	<b>9,809</b>	<b>13</b>
<b>Income</b>				
Sales	-253	-235	-267	32
Planning Fees	-506	-421	-435	14
Building Control Fees	-186	-155	-153	(2)
Other Fees & Charges	-1,008	-340	-349	9
Rents	-8	0	0	0
Grants & Reimbursements	-523	-373	-373	0
Efficiency Savings	-60	0	0	0
School SLAs	-39	-39	-43	4
Recharge to Capital	-312	0	0	0
<b>Total Income</b>	<b>-2,895</b>	<b>-1,563</b>	<b>-1,620</b>	<b>57</b>
<b>Net Controllable Expenditure</b>	<b>10,620</b>	<b>8,259</b>	<b>8,189</b>	<b>70</b>
<b>Recharges</b>				
Premises Support	534	424	424	0
Transport Recharges	596	500	500	0
Asset Charges	7,946	0	0	0
Central Support Recharges	2,385	1,786	1,786	0
Departmental Support	-432	-324	-324	0
Recharges Income				
Support Recharges Income – Transport	-2,884	-2,321	-2,321	0

Support Recharges Income – Non Transport	-2,385	-1,685	-1,685	0
<b>Net Total Recharges</b>	<b>5,760</b>	<b>-1,620</b>	<b>-1,620</b>	<b>0</b>
<b>Net Departmental Total</b>	<b>16,380</b>	<b>6,639</b>	<b>6,569</b>	<b>70</b>

**Comments on the above figures:**

In overall terms revenue spending at the end of quarter 3 is below budget profile. This is due to a number of expenditure and income budget areas.

Employees is over budget to date due to most areas being fully staffed and not being able to achieve the staff turnover savings target.

Other Premises is below budget to date mainly due to lower than expected utility bills and lower than expected NNDR for Lower House Lane Depot within the Logistics division.




Planning fees and are currently above budget due to a number of one off applications including the Redrow housing development in Widnes and the new David Wilson homes development.

The increase in sales income is mainly due to above average fuel sales at Lower House Lane depot.

At this stage of the year it is anticipated that overall spend will be within the Departmental budget at the financial year-end.




## APPENDIX 2 – Explanation of Symbols

Symbols are used in the following manner:

Progress		<u>Objective</u>	<u>Performance Indicator</u>
Green		Indicates that the <u>objective is on course to be achieved</u> within the appropriate timeframe.	<i>Indicates that the annual target <u>is on course to be achieved</u>.</i>
Amber		Indicates that it is <u>uncertain or too early to say at this stage</u> , whether the milestone/objective will be achieved within the appropriate timeframe.	<i>Indicates that it is <u>uncertain or too early to say at this stage</u> whether the annual target is on course to be achieved.</i>
Red		Indicates that it is <u>highly likely or certain</u> that the objective will not be achieved within the appropriate timeframe.	<i>Indicates that the target <u>will not be achieved</u> unless there is an intervention or remedial action taken.</i>

### Direction of Travel Indicator

Where possible performance measures will also identify a direction of travel using the following convention

Green		Indicates that <b>performance is better</b> as compared to the same period last year.
Amber		Indicates that <b>performance is the same</b> as compared to the same period last year.
Red		Indicates that <b>performance is worse</b> as compared to the same period last year.
N/A		Indicates that the measure cannot be compared to the same period last year.